

APPLICATION MONUMENT SIGN PERMIT
CITY OF DULUTH, GEORGIA

Office (770) 476-1790 Fax: (770) 814-3008
Inspection Request Line (770)497-5333

Permit No: _____

DATE: _____

MONUMENT ADDRESS: _____

BUSINESS NAME: _____ PHONE NO: _____

EMAIL ADDRESS: _____ (please print clearly)

MONUMENT/SIGN INFORMATION (site location plan & scale drawing of sign(s) required in color)

MONUMENT STRUCTURE HEIGHT: _____

EXISTING SIGN FACE REPLACEMENT: ____ Yes ____ No

ACCUMULATIVE SQ. FEET OF STRUCTURE _____

NO. OF SIGNS ON STRUCTURE: _____

MATERIALS USED: _____

SETBACK FROM RIGHT-OF-WAY _____

ILLUMINATION: ____ INTERNAL ____ EXTERNAL

(ie: brick, stucco, wood, must match building)

POWER COMPANY: _____

(Electrical permit required for any new wiring – neon prohibited)

SIGN CONTRACTOR INFORMATION

SIGN CONTRACTOR: _____

PHONE No: _____

STREET ADDRESS: _____

CITY: _____

STATE: _____ ZIP CODE _____

ZONE: _____

OCCUPATIONAL/BUSINESS LICENSE No: _____

ISSUING AUTHORITY: _____

EXP. DATE: _____

VALUE (COST OF PROJECT) _____

THE FOLLOWING MUST BE FOLLOWED AT ALL TIMES OR A CITATION WILL BE ISSUED

- ▶ All signs must be located out of the public right-of-way
- ▶ Pole signs are prohibited, except in the downtown districts
- ▶ The City of Duluth does not enforce protective covenants
- ▶ Fluorescent and day-glow colors prohibited
- ▶ Monument signs should be enclosed on all sides by brick, stone, wood, or stucco with a 1 foot cap
- ▶ Sign drawings must label colors, materials, measurements, and other pertinent information about the sign

The City of Duluth is not responsible for the proper design, erection, and maintenance of any sign permitted. The applicant hereby assumes the entire responsibility and liability for any and all damages, injury, death or destruction of any person or property resulting from or arising out of any act or omission in connection with the design, erection or maintenance of the sign, whether caused by the applicant, the City of Duluth or any of its agents, servants and employees or by any third parties. The applicant shall indemnify and hold harmless the City of Duluth, its agents, servants and employees, past and present, from and against any and all loss and/or expense without limitation which the or either of them may suffer, pay or be obligated to pay as a result of suits or claims which arise as described in the preceding sentence, irrespective of negligence on the part of the City of Duluth (except that the City of Duluth shall not be indemnified for its own, sole negligence). The applicant, if requested, shall assume and defend at their own cost, any suit, action or legal proceeding should arise, and the applicant hereby agrees to satisfy, pay and cause to be discharged of record any judgment which may be rendered against the City of Duluth arising there from. All signs must be installed in compliance with the Duluth Building Code.

APPLICANT SIGNATURE: _____

PRINT NAME: _____

STRUCTURE FEE: \$ _____

SIGN FACE FEE: \$ _____

TOTAL PERMIT FEE: \$ _____

APPROVED BY: _____

DATE: _____